

**IN THE MATTER OF ATTORNEY'S FEE ARBITRATION**  
**BEFORE THE BEVERLY HILLS BAR ASSOCIATION**

\_\_\_\_\_) )  
Client \_\_\_\_\_) ) CLIENT'S REQUEST TO  
\_\_\_\_\_) )  
\_\_\_\_\_) ) ARBITRATE A FEE DISPUTE  
\_\_\_\_\_) )  
Attorney \_\_\_\_\_) )  
\_\_\_\_\_) )

To begin arbitration, YOU MUST:

- a. Completely fill out this form and MAIL THE ORIGINAL WITH THE CORRECT FILING FEE, as determined by #9 below, TO:
- Beverly Hills Bar Association  
PO Box 7277  
Beverly Hills, CA 90212                      Phone: (310) 553-4022
- b. Personally serve or mail, by certified mail, a copy of this form to the attorney, with the blank copy of the "Attorney's Reply to Client's Request to Arbitrate" (form E) enclosed.

PLEASE PRINT OR TYPE ALL INSERTIONS:

1. A. Your Name \_\_\_\_\_  
B. Your Address \_\_\_\_\_  
C. City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
D. Business Phone \_\_\_\_\_  
Home Phone \_\_\_\_\_
- (With Whom You
2. A. Attorney Have This Dispute) \_\_\_\_\_  
B. Address \_\_\_\_\_ Suite # \_\_\_\_\_  
C. City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
D. Phone \_\_\_\_\_
3. What type of case is involved in this fee dispute? (e.g. adoption, divorce, bankruptcy) \_\_\_\_\_
4. When did you first hire the attorney? \_\_\_\_\_
5. Do you have a written fee agreement? \_\_\_\_\_ Yes    \_\_\_\_\_ No  
If so, please attach a copy or explain absence.

6. a. Has the attorney sued you to collect the fee?

\_\_\_\_\_Yes \_\_\_\_\_No

b. If so, have you filed an answer to the suit?

\_\_\_\_\_Yes \_\_\_\_\_No

7. Have you filed a suit against the attorney?

\_\_\_\_\_Yes \_\_\_\_\_No

If you have answered Yes to questions 6 or 7, call the Beverly Hills Bar Association at (310) 553-4022 for further information before you proceed.

8. a. How much is the attorney claiming you owe?

\$ \_\_\_\_\_

b. How much do you think the fee should be?

\$ \_\_\_\_\_

c. Subtract line b from line a and enter the difference.

\$ \_\_\_\_\_\*

9. \*The filing fee is an amount equal to 5% of the amount in dispute (Line 8c) but not less than \$50 nor more than \$3,500. ROUND THE AMOUNT UP TO THE NEXT DOLLAR. Indicate the amount enclosed:

\$ \_\_\_\_\_ (Non-refundable)

10. Number of Arbitrators

If the amount in dispute (8c) is less than \$10,001, a single arbitrator will be appointed. If the amount in dispute is \$10,001 or more, a tribunal of 3 arbitrators will hear the matter. HOWEVER, if both you and the attorney agree, you can have a dispute about \$10,001 or more heard by a single arbitrator. If you agree to have a single arbitrator hear a dispute about \$10,001 or more, check and sign here.

\_\_\_\_\_Yes \_\_\_\_\_No

If Yes, please sign here: \_\_\_\_\_

11. Effect of Arbitration

Arbitration, according to Article 13 of the Business & Professions Code, is called ADVISORY ARBITRATION, meaning that:

If either you or the attorney are not satisfied with the arbitration decision, each of you has the right, within 30 days of the date the Award of Arbitrator(s) is mailed to you, to ask the court for a new hearing. HOWEVER, you and the attorney may agree to make the arbitration BINDING which means that once the arbitrator(s) make(s) a decision, no appeal or further proceedings will be possible except as provided in section 1285 of the Code of Civil Procedure.

Please check one:

I agree to Advisory Arbitration.

NOTE: If amount in dispute (Line 8c) is \$2500 or less you MUST request binding arbitration.

I agree to Binding Arbitration.

If Binding, please sign here: \_\_\_\_\_

